

GEORGIA MOOSE ASSOCIATION



2021 Policy Manual

**Policies of the
Georgia Moose Association**

ARTICLE I
GENERAL LAWS & BY-LAWS

The policies of the Georgia Moose Association will be in strict compliance with General Laws of The Moose and the Georgia Moose Association By-Laws. Any conflict with the General Laws or By-Laws will be referred to the Association Liaison and/or the Chief Compliance Office of Moose International.

ARTICLE II
ASSISTANT SECRETARY

The Association Executive Committee with the recommendation from the Association Secretary, shall approve the appointment of Assistant Secretary and shall serve the same term as the Association Secretary.

Section 1: Assistant Secretary – The duties and responsibilities of Assistant Secretary:

1. Aid the Association Secretary as required.
2. Aid in the scheduling and conducting of meetings, conventions, and conferences of the Association.
3. Perform such other duties as may be properly required by the Association Board of Officers and Executive Committee.
4. Maintain the confidentiality of the Executive Committee and other such committees and meetings when required and appropriate
5. Association Assistant Secretary is not a member of the Executive Committee and has no vote.

ARTICLE III
MEETING ATTENDANCE

Section 1. All Lodges shall be represented at the Georgia Moose Association’s annual conventions, mid-year conferences, district meetings, workshops, training seminars and schools. All Lodges shall comply with the General Laws regarding officer training.

ARTICLE IV
ASSOCIATION DUES

Section 1. Association dues must be remitted to the Association Secretary before the first day of the Annual Convention.

Section 2. Association dues may be divided up into payments on a quarterly or semi-annual basis as determined by the Lodge. In no case may a Lodge be delinquent in total payment of Association dues by the first day of the Annual Convention.

ARTICLE V
COMMITTEES

In addition to the standing committees as provided for in the Association By-Laws, the following committees will be standing committees of the Georgia Moose Association.

- Special Activities
- Special Olympics
- Safe Surfin'
- Tommy Moose
- Valued Veterans
- Sports Committee
- Loss Prevention
- Web Master
- Asst. Web Master
- Membership Retention
- Historical Committee
- Ritual Committee

ARTICLE VI
ORDER OF BUSINESS

The Agenda for Conventions and Conferences shall be established by Moose International and coordinated with the Association Secretary through the Association Liaison. In the event no agenda is established, the order of business shall be as follows:

1. Call to Order
2. Invocation
3. Presentation of Colors
4. Pledge of Allegiance
5. Report of Credentials Committee
6. Roll call of officers
7. Convention Obligation (Convention Only)
8. Obligation to Association (Convention Only)
9. Report of Association President
10. Report of the Nominating Committee (Convention Only)
11. Report of officers
12. Report of committees
 - a. Standing committees
 - b. Special committees
13. Good of the order
14. Election of officers
15. Installation of officers

- 16. Endowment
- 17. Adjournment

ARTICLE VII
LENGTH OF MEETING

The time devoted to the meeting will be established by the Executive Board but shall not exceed four (4) days or eight (8) sessions. The election of officers for the ensuing year shall be held at the final session of the last day of the convention.

ARTICLE VIII
HONORARY ASSOCIATION PAST PRESIDENT

The Association may, at its conference or convention, after recommendation by the Association's Past Presidents Board and by resolution, confer the title of Honorary Association Past President upon a (member of the Moose provided that they are a Past Lodge President (Past Governor or Past Senior Regent who earned their title prior to May 1, 2021). Honorary Association Past Presidents hold the same rights and privileges of Association Past Presidents through service.

-END-

CERTIFICATE OF ADOPTION

We, the undersigned, hereby certify that we are respectively President and Secretary of the Georgia Moose Association. We further certify that we have carefully examined the foregoing policies of the Association and they constitute a true and correct copy of the policies adopted by the Georgia Moose Association by a 2/3 vote at its Convention held this 26th day of February 2021.

IN WITNESS THEREOF, we have hereunto subscribed our names this 26th day of February 2021.

President

Secretary

Association Seal:

Attest:

Association Liaison

CERTIFICATE OF APPROVAL

I, the undersigned, do hereby certify that I am the Chief Compliance Officer of Moose International. I do further certify that I have examined the foregoing Policies of the Georgia Moose Association, Inc. and find that they are in accordance with the Constitution and General Laws of Moose International and The Moose.

IN WITNESS THEREOF, I have hereunto subscribed my name and affixed the seal of Moose International this _____ day of _____ 20__.

Chief Compliance Office Representative

MOOSE INTERNATIONAL SEAL: